



Los Angeles County Commission on Disabilities

Celebrating 35 Years of Leadership & Advocacy

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EVENTS COMMITTEE MEMBERS

<i>Janet A. Neal, Chair</i>	<i>Alexia Teran</i>
<i>Kecia B. Weller</i>	<i>Sandy Eisenberg</i>
<i>Angela Davis, J.D.</i>	<i>Daniel Garcia</i>
<i>John R. James</i>	<i>Sheila Wright</i>

EVENTS COMMITTEE MEETING NOTICE

Wednesday, September 14, 2011

1:30 p.m. – 3:00 p.m.

**500 W. Temple St., Room 374-A
Los Angeles, CA 90012**

SUMMARY OF MINUTES

1. Call to Order

Chair Neal called the meeting to order at 1:55 p.m.

Present were Chair Janet Neal, Angela Davis, J.D., Sandy Eisenberg and Daniel Garcia.

2. Planning of 2011 Access Awards Luncheon

A. Souvenir Program

Staff provided an update on the ticket sales, sponsorships, and advertisements. Janet Neal, Event Committee Chair, encouraged Committee members to work on increasing ad sales. She also suggested that Commissioners be assigned to sit at each of the luncheon tables to be a host/hostess. In addition, she also suggested that Commissioners work as “greeters” to the event.

B. Silent Auction

The silent auction will include some gift certificates donated from various organizations, decorated coffee mugs, and Avon gift sets.

Staff reported there were two (2) mugs submitted from Commissioner Alexia Teran and staff Audra Galang and we are still awaiting for additional mugs from Committee members. The bidding starting prices for the mugs was also discussed.

C. Goodie Bags

This year the goodie bags will contain pens, lanyards, mini flashlight key chains, letter openers and mini first aid kits

Daniel Garcia will provide a card flyer of *"Feel the Power of the Disability Vote"* to be included in goodie bag.

Angela Davis suggested CD disability logo mugs to sell \$5 each and possibly wrapping them with candies.

d. Exhibitor Tables

There is no fee for Nonprofit organizations to have a resource table at the event. However, lunch will not be provided and they will have to purchase a ticket if they want to have lunch. The fee for Profit organizations is \$165.00 which includes one luncheon ticket.

E. Discuss Commissioner Incentives

Commissioner Sells on Ad for the journal

Sell one \$100 ad and pay \$40 for a luncheon ticket

Sell two \$100 ad and pay \$20 for a luncheon ticket

Sell three \$100 ad and get one luncheon ticket free

3. “*Disability Network*” Radio Program, KTYM 1460 AM

Chair Neal reported the West Hollywood Disabilities Advisory Board nominated her for a Media Award. The winners will be announced at the the Disabilities Advisory Board meeting on Monday, September 25, 2011 at 6:00 p.m. They will also be coming to the radio show to film.

Chair Neal requested that the transcripts from the radio show be mailed to her. The Committee also discussed having a link to the radio show transcripts on the Commission website.

4. Discussion on development of an Access Services Representative position application and the bylaws process

Event Chair Neal will suggest to the Commission that the revisions to the Access Services Representative application process and procedures be done by the Event Committee. The Event Committee will then present their revised document to the entire Commission for approval.

The Committee also discussed their concerns with the restructuring of the Access Services Community Advisory Committee (CAC) and would like to send a letter of concern to the Board of Supervisors.

On motion of Daniel Garcia, seconded by Sandy Eisenberg, the Committee will draft a letter to the Board of Supervisors regarding this Issue.

5. Discussion on captioning on various television channels

Chair Neal addressed the issues on captioning mistakes in various television channels. Sandy Eisenberg provided input on the captioning process.

6. Community Outreach

Daniel Garcia shared a handout on *"Housing Discrimination Complaints based on Disability."*

Angela Davis, J.D. will email staff her updated lists of ADA Coordinators to Invite to attend the 2011 Annual Access Awards event.

7. Transportation – TAP Card

The Committee discussed their concerns regarding the TAP card program and would also like to send a letter to the Board regarding their concerns.

On motion of Daniel Garcia, seconded by Sandy Eisenberg, the area of concerns with Access Services on: (1) TAP Card Program; (2) the purchasing of transport vehicles (3) the restructuring of its Community Advisory Committee, were approved.

8. Open Discussion

Chair Neal suggested having a potluck at the December Committee meeting.

9. Adjournment

On motion of Daniel Garcia and seconded by Sandy Eisenberg, the meeting adjourned at 3:50 p.m. to September 28, 2011.